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Software project management 5th edition ebook free download

SmartsheetMavenlinkClarizenWrikeWorkzone Because there are many project management software options out there, it is wise to take as much time as necessary whittling down the options to find the tool that accommodates your personal needs the most. Even if they're similar in terms of their raw technological specifications and overall processing power, different tools have been made with different kinds of end-users in mind. It is not simply a matter of experience with project management, but also the nature of the specific projects that you tend to carry out the most in your particular line of work or practice. To make the process of sorting through the many project management software options slightly easier, consider the following top-rated solutions on the market. For their reliability, adaptability and user-friendliness, the project management software tools below have all been recognized as some of the best options currently available for both beginners and veterans alike. Smartsheet Project management tools shouldn't be more difficult to get running than necessary, and Smartsheet is one piece of software for project management that has been designed for a conveniently easy setup process. Thanks to the inclusion of pre-built templates, users who don't have their own existing projects to load up can immediately get into the swing of things relatively quickly. For users that do happen to have their own existing projects, those project files can be imported into the program and resumed without delay. Overall, Smartsheet's biggest advantages are its collaboration-friendly features and highly accommodating flexibility. Mavenlink This project management solution was developed in order to help users conduct their projects in a manner that is better-informed by the performance of their past endeavors. By taking the metrics of previous projects into account, Mavenlink can help managers optimize profitability by doubling down on their most clearly demonstrable advantages and controlling for their weaknesses. Clarizen Clarizen was made to help project managers safely accelerate their workflow in a manner that preserves workflow productivity without sacrificing thoroughness. One of the most common consequences of an accelerated workflow is the lessened ability to fully account for more easily overlooked details, and to address this challenge, Clarizen has been outfitted with convenient features such as real-time collaboration. Ideally, this solution can give the user a more effective way to have their project's efficiency remain proportional with their desired project development speed. Wrike If your primary concern is to have an all-inclusive range of control over your project from start to finish, then Wrike could be the specific answer that you've been looking for. From the first inquiry to the final results, Wrike is an end-to-end solution that gives you a complete field of insight into every aspect of the project throughout its entire duration. Workzone Workzone is on the more conservative side when it comes to features, which can be a satisfying quality for those who are not as interested in experimentation as they are in the software's coverage of the basic fundamentals. This is a lightweight yet robust software solution that prioritizes straightforwardness over complexity, making it a suitable solution for projects that call for a relatively simple and linear approach with a low margin of error. Related resource: Top 19 Bachelor's Degree Programs in Project Management Online Project management software is a digital tool that helps you plan projects, schedule tasks, and track your time and assignments. It's an online space where you and your team can collaborate and share data. Who benefits from using project management software? Whether you work in media or construction, when you manage a team, you can always use additional help. Project management software is especially beneficial for companies that employ remote workers. Many companies rely on shared calendars or spreadsheets of to-dos and information, which can fall prey to technical issues. With project management software, there's no need to send email updates about an assignment. Updates and reminders are sent directly via the software. Since the entire team has access to the program, they can check-in and understand their role in a project - and the current status of that project - no matter where they are. Any company that wants to streamline all of its project planning in one central place can benefit from this tool. If your organization or communication skills are lacking in some areas, a project management tool can beef up your team's coordination. Why should you use project management software? Project management software can improve your company and your work ethic as a team. It not only helps with organization - some companies, like LiquidPlanner, also analyze your team's work and progress. This data can help you pinpoint areas where your business can improve and where you can work harder. It also puts everything in one space, which helps you reduce the number of emails sent and downsize other applications your company is using. It promotes collaboration and helps hold staff accountable for their assignments and deadlines. In a nutshell, project management software streamlines your workflow, which is a bonus for any company. What online project management software is the easiest to use? When it comes to scheduling assignments and tracking your company's progress, the last thing you need is for the management software you paid dearly for to be confusing. Use our best pick recommendations to guide you. We've researched 20 software programs to isolate the best overall application, the best software for customization, the best free solution, and the best software for freelancers and remote employees. Within each of our reviews, we rate each program on its ease of use and the pros and cons of each platform. Every business is different and requires certain things, but there are some features and tools that make your user experience painless. For example, a Gantt chart illustrates all of the tasks in a project and displays them in a timeline. Also, a user-friendly and uncluttered interface factors significantly into ease of use. The software shouldn't look like an Excel sheet brimming with technical data. Flexible customization features also make it simpler to operate your project management system and put things on your level. How do you manage a project management system effectively? Project managing systems won't magically make you organized. Before you venture into a digital system, you should organize your team so that the information you'll input into the system is clear to everyone. Some features may not make sense immediately, so take advantage of the free trials our best picks offer to familiarize yourself with the system before you upload your information and answer your team's questions as well. Additionally, ask the software vendor what support services they offer so you can ask technical questions before and after your team has moved over to the system. This will help your company avoid lulls in productivity due to misunderstandings. What makes online project management services expensive? The prices of project management services and task management software are diverse and depend on factors like the number of users, the amount of storage needed, and features. Also, if you customize your features, you may have to pay more than the cost of the preset packages. What should you look for when searching for an online project management service? Look for a system that has integration tools your company will use. It's also important for the software to have a tracking system that you're comfortable with and multiple collaboration options and templates. That way, you and your team can choose which setting makes the most sense to you. What is one feature you should look for with online project management software that will improve your team? Check whether the software has data analytics that monitor your company's progress. Although it's important to monitor deadlines and schedule assignments, some systems advise you on areas where your company could pick up the pace or can afford to slow down. A good program should improve your team's efficiency. The best project management software in the world will not help your organization complete projects faster or more efficiently if employees don't or won't use it. So how do you choose the right project management solution (software) for your business? CIO.com surveyed dozens of IT executives and project management experts to find out. Following are their tips for getting the most out of project management software.1. Start with a needs analysis. "Project management solutions come in all shapes and sizes. The first step is to determine what kind of project management and/or collaboration you need," says Catherine Brown, vice president of Marketing at Mavenlink, a provider of project management and collaboration solutions. "For example, are all your projects internal, or are you also working with external vendors and clients?" Brown says. "Do you need to assign tasks and deliverables or just create a space where everyone can collaborate? Will your projects involve budgets and invoices?"2. Consider a cloud-based service. "I selected a cloud-based project management system for a number of factors, including ease of deployment and overall cost of ownership," says Sid Haas, vice president of Business Development at LKCS, a marketing services provider. "We have been using the same [cloud] platform for about three years and have saved tens of thousands of dollars over a software solution we would install and manage," Haas says. In addition, he says, because their project management solution is web-based, "users [can] access the system from anywhere, on any device, and system enhancements and upgrades are delivered automatically as they become available."3. Make sure the software is easy to use. "Look for project management software that is both intuitive and generally in-line with how your organization works," says Jon Payne, president, Ephricon Web Marketing. "If it doesn't meet your specifics out-of-the-box, then be sure to choose a solution that has built-in custom fields and the ability to rename fields and categories," he says. "You should change the labels in your software to suit your business, not the other way around."4. Choose a project management solution that can scale. "Implementing a project management solution throughout an organization is a long-term project in itself," says Haas. "So select a solution that will grow with you and offers features that you may not even think of utilizing at the start."5. Solicit input from the departments and people who will actually be using the software. "Choosing software that will be a good overall fit is important. The best way to do this is to include the whole team in the selection process," says Lynne Henslee, president, e2b technologies, a business technology and services provider. "Get feedback from other people and departments as each department may have goals it would like to attain or a different idea of what it would like/need the software to do," Henslee says. "This will also help with the implementation and usage of the software itself; if team members feel they were a part of the decision making and that their needs are being met, they will invest more of themselves into process."6. Make sure the PM software integrates with core apps, like email. "[Another] important selection criteria when choosing a product is its integration capabilities," Brown says. "For example, everyone uses email." Therefore, "a solution that also posts messages to email will increase user engagement and extend the reach of the product," she has found.7. Choose a solution that offers good vendor and community support. "When selecting [project management] software, look for [a vendor] that has a rich user community so when questions arise or looking for best practices you can turn to fellow users for advice (using online forums)," says Joanna Wyganowska, PMP, director of marketing at Intelligent InSites, real-time healthcare location system (RTLS) software platform provider.8. Compare project management solutions. "Create a checklist based on your needs and compare products to each other," advises Brown, who notes that many project management solutions offer free trials. Then "have both the project manager and the team members review the software." And if outside parties (e.g., contractors, business partners, vendors) will also be using the software, solicit their opinion, too.9. Establish goals early on. Ask, what am I looking to get out of using project management software?, says Mark Kenny, president, Hippo Solutions, a project management solution provider. What do you want it do? Create status reports? Forecast? Serve as a collaboration tool? "Once you define [your goals], it will provide clarity to how to setup your software, how to use it, and how to train people on it. Otherwise, the implementation is like a ship with no rudder."10. Provide adequate training. "Offer multiple training sessions to make sure everyone can attend," says Mavenlink's Brown. "By the end of each session, ensure everyone has an account, a login and an easy-to-remember password. [Then] set up a project right away so employees practice creating posts, attaching files and using the system," she advises. To reinforce what they've learned, and address any questions, offer follow-up training a couple weeks after the initial training session-as well as online video tutorials (which the vendor or a third party should be able to provide).11. Make sure there is at least one responsible party tracking projects in real time. "Don't wait for a weekly meeting to realize that your project has gone up in flames," warns Avinoam Nowogrodski, CEO of cloud-based project management company Clarizen. Assign a project manager to "track progress in real-time and correct any and all issues before they become catastrophic messes." Furthermore, the project manager should be in regular communication with the project team and make sure everyone is using the software - and keeping the team up to date. Copyright © 2012 IDG Communications, Inc. Photo Courtesy: BogenPhoto Between the ever-evolving professional camera and professional lens integration for smartphones, the photo industry is bursting at the seams with new software, a range of functions, innovative AI features, and user interfaces to fit anyone from neophytes to professionals. We know that picking a software can be daunting no matter the subject, but add in a range of color and light presets, AI skies, and the ability to smooth skin and shape objects, and the difficulty in making that decision is amplified! Not to worry, we gathered the best photo-editing software on the market and laid it all out for you. Adobe Photoshop has been topping the photo-editing charts for a while now, and it remains the benchmark by which other editing software compares themselves. Photoshop Users prefer Photoshop for its single-click object selections, AI skin-editing, and simplified object removal. Professional edits are possible at the click of a button. The possibilities are endless with additional tools to support other creative ventures such as typography, drawing, and mobile and web design. While these add up to a seriously multifaceted tool, some find the interface to be a bit overwhelming. GIMP brings a new element to the market, offering completely open-source photo editing software that's even compatible with Linux. Users chose GIMP (GNU Image Manipulation Program) as the leading alternative to Adobe because of its full-featured yet easy-to-use interface. This software is perfect for the beginner or the expert and everyone in between, offering image retouching, drawing, and the ability to create graphics from scratch. Not only is GIMP free to use, but you will also have access to a lifetime for free updates! Brought to you from one of the most trusted brands of photo-editing software, Lightroom is built with the photographer in mind. It features cloud storage, making photos accessible across both mobile and desktop platforms, with presets at your fingertips. Users love how Lightroom's step-by-step tutorials within the app allow them to successfully complete projects with a professional touch, even on the go. If quality user interface is at the top of your list for photo-editing software, Skylar Luminar 4 is for you! Luminar has the added benefit of not being a subscription service like other well-known photo-editing software, and features a one-time payment option that puts its AI skin enhancer, AI sky replacement, and smart presets all at the touch of your fingers. Users chose Luminar for both its speed and reliability, as well as its sheer number of automatic photo fixes that make magic happen at the single touch of a button. Take your designs next-level with this combination photo-editing and graphic design software from Corel Paint Shop Pro. This software is easy to use whether you're an expert or just getting started. Corel features built-in algorithms for quick photo fixes as well as professional level editing tools. Users praise this software for giving them a tool they could use in creative ways such as creating holiday cards, banners, and crafts for the kids. Take note that Corel does not offer a Mac version at this time, something that may disappoint Apple devotees. If you're a dedicated user of Adobe Lightroom, consider maximizing your editing ability by combining your plug-in with Photomatrix Pro 6. Reviewers praise this photo-editing software for working seamlessly with their Lightroom plug-in, as well as its ability to merge their exposures into a single quality HDR image, ready for its automatic alignment and tone mapping. Affinity Photo is here to offer a cost-effective solution compatible across Mac, iOS, and Windows platforms. While reviewers weren't sold on the non-standard interface, they did tout Affinity Pro for the range of capabilities—RAW editing, panorama stitching, focus stacking, and digital painting, to name a few—available to users without costing them a bundle. While lesser known, ACDSee PhotoStudio is worth getting on a first name basis with. ACDSee is a comprehensive RAW photo-editing software featuring automated adjustments, face recognition, geotagging, and the ability to control the light and color in your photos with the utmost precision. Users raved about the seamless cloud storage integration, for one. Ultimate 2020, the latest version of this software, promises even more outstanding features including state-of-the-art layered editing and intuitive digital management. Photographers are starting to shoot RAW images, giving them higher quality and unprocessed photos. DxO OpticsPro 11 is here to offer the best solutions for handling RAW images with its smart lighting, intelligent boosting of local contrast, and automatic recovery of colors and details. Reviewers said over and over again that this software offered them the best noise reduction out there on the market. From the brand that brought you high-quality video-editing comes Cyberlink PhotoDirector, powered by AI to create stunning works of art right before your eyes. Cyberlink is constantly adding new features to upgrade your experience with frequent updates. Users loved its smooth UI, thorough noise reduction, unique body shaper tool, and the special effects for multiple-exposure and HDR images.

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